



Believe ♦ Behave ♦ Become

Calendar Dates

Safe Passages	2/7
Principals' Meeting	2/7
After the Bell	2/8
Foundations Training Selected Middle Schools	2/22- 2/23
Parent Summit	2/23

What's Due

Administrator Assurances- Attachment II	1/31
January Water Flushing Certification	2/1
January On-line Metal Detection Certification	2/1
E-Cast Appeals Due	2/20

Friday Operation's Brief

Unity in Crisis

This week our Belmont Complex experienced an incident that brought to light our District's perseverance, resiliency, compassion, and dedication to our students, families, and staff. We are extremely grateful to our courageous Castro MS staff and crisis team responders who stepped up to the challenge of bringing a sense of calm and stability for our students and families. It is at our most difficult times that we discover that regardless of our roles in the District, we come together as one. At one time or another, you may be challenged by a crisis situation, but rest assured, you will not face it alone.



We ask that you keep Principal Mitchell, his team, students, and families in your thoughts and prayers so that they may recover and thrive as they overcome this tragedy.

Thank you for your patience as it has been difficult to reach the LD Central Staff as we have been providing support at Castro MS. Should you need immediate assistance, Please call the main office at 213-241-0167 .



Consolidated Charitable Campaign

Congratulations, Local District Central! Thanks to your concerted efforts Local District Central was recognized as the #1 Local District to raise funds for the 2017 Consolidated Charitable Campaign. All in all, Local District Central collected over \$44,600 to benefit charities such as the United Way of Greater Los Angeles, United Negro College Fund, United Latino Fund, Asian Pacific

Community Fund, and other participating organizations.

This year's Consolidated Charitable Campaign is right around the corner! The 2018 Consolidated Charitable Campaign will take place between **February 6th and April 6th**. School leaders are highly encouraged to identify this year's CCC Coordinator to prepare them for our upcoming CCC Coordinator Kick Off meeting!

Together we can make a difference!



School Staff First Line of Defense in Improving Attendance



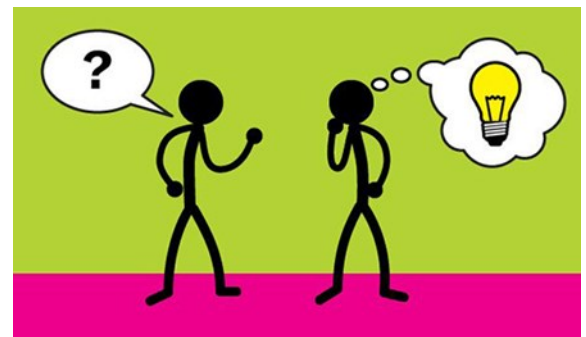
© Can Stock Photo - csp10240214

Research shows that absenteeism can also be a symptom of broader issues such as mental and physical health. It is important to remember that attendance is everyone's responsibility and that if not addressed early on, leaves students struggling and at academic risk of dropping out. It is important for educators to identify students and provide interventions early on. One intervention that educators can engage in unpacking why a student is absent is asking who, what, when, and why questions. If we can listen to the issues that affect our students, then we can create

a school safety net that reduces absenteeism.

Questions to ask students

- * How I can support in improving your attendance?
- * What are the good and bad things about coming to school?
- * How important is attendance for you? And why?
- * You have missed X number of days of school. What do you think about this?
- * If you decided to not come to school every day, what might be some reasons why?



SHOES THAT FIT at Charles White Elementary

This fall semester, Charles White Elementary, was proud to continue their collaboration with the non-profit, *Shoes That Fit*, in obtaining 75 pairs of tennis shoes from the Nordstrom, "New Balance Holiday Giving Campaign". *Shoes That Fit* helps kids improve their self-esteem by providing them with much-needed new shoes so that they can go to school in comfort and with dignity and focus on their studies rather than their circumstances.



Guisela Carrera, Psychiatric Social Worker, and her MSW Intern, Annie Stoller-Patterson, and BASW Interns, Jasmin Preciado and Rosa Nava, identified the children most in need of new shoes. Nordstrom ensured a prompt delivery before Winter Break. Ms. Carrera and her team successfully delivered the shoes to all children, who graciously appreciated such a wonderful gift right before the holidays. *Shoes that Fit* not only help eliminate one of poverty's most visible and debilitating marks but it also boosted our student's mental and emotional well-being during such a critical time of the year.

Restorative Justice: 3 Pillars of Restorative Justice

1. Focus on the Victim

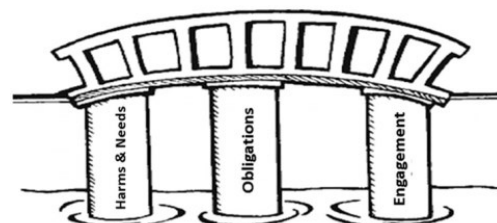
- Repair the harm and make them feel safe
- Offender focusing on the impact of their action and harm to the victim
- Offender who has “put things right” with the victim is less likely to reoffend

2. The Harmer is Responsible for Making Repairs

- Expose the crime and redeem the Harmer
- Create justice by focusing on repairing the wrong
- Peer-to-Peer Counseling (where appropriate)

3. Community Participation

- Do not make the offender feel isolated from the community
- Allow the victim to see the offender as a person
- Community involvement in the process of making a plan to repair harm caused by the offense



2018 is NOW OPEN

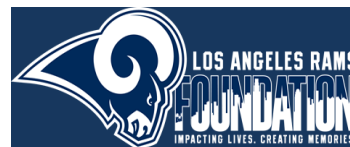
E-CAST, LAUSD's online school enrollment forecast information and review application, is NOW OPEN for all Principals, Assistant Principals and other E-CAST authorized school representatives to review and respond to their SY2018-19 enrollment forecasts.

Training for E-CAST 2018 is NOW AVAILABLE on LAUSD's Learning Zone. The training is highly recommended for Principals, and it is helpful for Local District operators as well.

More Information: For complete information about E-CAST 2018, including the new Staffing Appeals process and all of E-CAST's pre-requisite reference documents, please visit the E-CAST 2018 website at www.laschools.org/ecast or call E-CAST customer service at 213-241-8044 press #9.

Rams Annual Community Improvement Project

In 2009, the Los Angeles Rams introduced the Community Improvement Project and it has become an annual tradition that allows their front office staff, players, and cheerleaders to come together to make a tangible impact on our community. In their first year back home in Los Angeles, they funded and built a new playground for Woodworth Elementary in Inglewood. Last year, they funded a playground and beautification project for Los Angeles Unified School District's Figueroa Street Elementary School in Watts.



Many of their past Community Improvement Projects have been building playgrounds, but are open to any project that engages their staff and benefits the community from community park enhancements to football field refurbishments to non-profit facility improvements.

Schools can apply by visiting: <https://rams.formstack.com/forms/communityimprovement2018>.

The deadline to apply is Friday, March 2 and the project will take place in June.

If you have any questions, please feel free to contact Zach Kinkeade at zkinkeade@rams.nfl.com.

Budget Services Updates

- Budget Development is soon approaching and we will be sharing details as they become available in the next few weeks. We have scheduled Budget Development training dates for LD Central schools as well as technical assistance session. Please see attached flier to register (Attachment 1).
- The deadline for Title I budget adjustments for Technology/Equipment is soon approaching (March 2nd) please plan accordingly.
- Schools with funds in pending distribution in any program should be submitting budget adjustments in the next few weeks in order to ensure that they will be able to access the funds. Please take into account that during budget development all staff will be focusing on FY-2019 and budget adjustments for the current year will take longer to process.
- If you have not yet done so, please submit your December Impress reconciliation report as soon as possible. The next quarterly report will be due on April 20th.
- Please continue to process receivers for POs as soon as you receive good/services to ensure that all receivers are processed in a timely manner and all purchase orders are charged to the current fiscal year.



Schools Telephone Auto- Attendant

Schools can call the ITD hot line at 213-241-5200 to open a ticket to have the school's telephone auto attendant removed.

VPN Access

All administrators can review and submit time approval from anywhere you have internet access by using LAUSD's Virtual Private Network (VPN). VPN allows users to securely sign on to SAP from any location. For instructions on using VPN, please visit <http://achieve.lausd.net/vpn>.





Local District Central

2018-2019 Budget Development Training



Suggested Attendees:

Principals

School Administrative Assistants

Categorical Program Advisors

SSC Members



Each school may bring up to 3 attendees to the training. To attend, registration is required. Register before Wednesday, February 28 at 12:00 pm by using this link:

<http://bit.ly/ldcentral1819budgetdevelopment>

Location: Beaudry Bldg. 2nd Floor, Conf. Rm. 131

Session 1: Monday, March 5, from 8:30 am to 11:30 am

Session 2: Monday, March 5, from 1:00 pm to 4:00 pm

Session 3: Tuesday, March 6, from 8:30 am to 11:30 am

Session 4: Wednesday, March 7, 8:30 am to 11:30 am

Registration is first come first served. The session will be closed once the capacity of 100 is filled.

2018-2019 SPSA Technical Assistance has been scheduled on

March 6 and 7, 2018

Register: <http://bit.ly/ldcentral1819budgetdevelopment>

Parking at the Visconti will be validated. Carpooling is suggested.

Bring a fully charged laptop since this will be a working session, and materials will be uploaded online.